

## Primary school appeals

| September 2022 entry  |   |
|---|---|
| Action  | Deadline  |
| National Offer Day  | 19 April 2022   |
| Date by which an appeal must be submitted   | 18 May 2022 (20 school days)  |
| Dates when appeals will be heard  | All appeals received by 18 May 2022 will be heard in the period between 22 June to 14 July 2022 |
| Dates when appellants will be sent notification of their appeal hearing                           | 7 June to 29 June 2022<br>(10 school days in advance of the hearing)                            |
| Date by which the Clerk sends appeal papers to the parents, the panel and the admission authority | 10 June to 4 July 2022<br>(7 clear working days before the appeal hearing)                      |
| Deadline for appellants to submit additional evidence   | 8am, 3 working days before the appeal hearing   |
| Decision letters sent to the appellants   | Within 5 school days of the appeal hearing<br>(whenever possible)                               |

**Appeals lodged after 18 May 2022 will be heard within 40 school days of the appeal deadline or 30 school days of the appeal being received, whichever is the later date.**

## Secondary school appeals

Appeals resulting from transfer applications for admission to Year 7 for September 2022 will be heard according to the following timetable:

| September 2022 entry                      |  |
|---|--|
| Action                                    | Deadline   |
| National Offer Day                        | 1 March 2022   |
| Date by which an appeal must be submitted | 29 March 2022 (20 school days)   |
| Dates when appeals will be heard          | All appeals received by 29 March 2022 will be heard between 11 May and 15 June 2022. |

## September 2022 entry

| Action  | Deadline  |
|---|---|
|   | (Excluding half term week - 30 May to 3 June 2022 inclusive)                |
| Dates when appellants will be sent notification of their appeal hearing                           | 26 April to 19 May 2022<br>(10 clear school days in advance of the hearing) |
| Date by which the Clerk sends appeal papers to the parents, the panel and the admission authority | 29 April to 3 June 2022<br>(7 working days in advance of the hearing)       |
| Deadline for appellants to submit additional evidence   | 8am, 3 working days before the appeal hearing                               |
| Decision letters sent to the appellants.  | Within 5 school days after the appeal hearing<br>(whenever possible)        |

**Appeals lodged after 29 March 2022 (known as late transfer appeals) will be heard within 40 school days of the appeal deadline or 30 school days of being received, whichever is the later date.**