



## Home-School ClassDojo Policy

### The Belham Primary School

*Approved in Principle September 2020*

The following policy refers to the use of ClassDojo as a home-school communication tool for pupils self-isolating during the COVID-19 pandemic.

#### **Aims:**

To maintain the community relationship between The Belham and families so that school continues to be an active presence in their lives

For children to continue having a sense of being a part of their class, in contact with teachers and the life of their peers

For teachers to encourage and support children in continuing with home learning

To support children in using online communication media in a positive and appropriate way that is beneficial to their lives.

#### **Process:**

#### **The School will:**

- Post links to PowerPoint Slides for English & Maths (stored on Google Drive)
- Direct pupils to Oak National Academy and other resources for other subjects such as History and Art
- Direct pupils towards TimesTable Rockstars and other educational apps.
- Comment regularly on work sent in by children. Please note feedback will be not be provided for every piece of work
- Maintain contact with the children through feedback, messaging and in the case of a bubble being isolated through Google Meet

#### **Parents/Pupils can:**

##### *Comments:*

- Children can like the post of a teacher in the Class story.
- Ask a questions about the learning.
- Children comment on a Class Story post with a positive comment.  
Example: 'Wow, I can't wait to write my story!'

##### *Portfolio:*

- Students should post their classwork like poems, speeches, maths work and artwork to their portfolio through photos and videos
- Any work that is submitted to the pupil's portfolio will only be accessible by the Class Teacher and the connected parents to that child's account. Class codes will not be provided.

*Messages:*

- Message your child's teacher if you want to share something positive from home or congratulate your child on something they have done for school work
- Message your child's teacher if you have a small query or would like to find out something simple about the learning.
- Do message the office if your child has any minor worries, for example:
  - *I found it hard to find home learning for Monday. Where can this be found?*
  - *How can I see the work my child has submitted to ClassDojo?*
  - *Where do I find the Class Story?*

*Teachers will aim to reply on the same day to messages sent during school hours (9.00a.m.-3.30p.m.)  
Messages sent after 3.30p.m will usually be responded to on the following working day.*

## **Appendix: Online Safety and Acceptable Use of ClassDojo**

Online communication is a fact of modern life and we are using ClassDojo to support a strong link between home and school that enhances children's school experience. As stated in the school's acceptable use policies, we expect everybody to behave in a positive manner, engaging respectfully with the school and each other on ClassDojo, in the same way as they would face to face.

This positive behaviour can be summarised as being kind and polite and not making any posts which are or could be construed as rude, insulting, aggressive, bullying or otherwise inappropriate.

ClassDojo has been set up using parents' email addresses so that parents can use the app together with their child. We guide parents to see this as a shared experience where they are modelling to and supporting their child in learning how to use online communication well.

### **ClassDojo's Acceptable Use Terms**

1. You will not post unauthorised commercial communications (such as spam, promotional emails, or advertisements) on or through the Service.
2. You will not upload viruses or other malicious code, files or programs.
3. You will not collect, solicit or otherwise obtain login information or access an account belonging to someone else.
4. You will not intimidate, or harass any User or use the Service in any manner that is threatening, abusive, violent, or harmful to any person or entity, or invasive of another's privacy.

5. You will not use ClassDojo to impersonate a member of the school community, or any other person, or falsely state or otherwise misrepresent your affiliation with any person or entity.
6. You will not copy, modify, or distribute any text, graphics, or other material or content available through the Service without our prior written permission, or if such content is a User Content, the prior written consent of such User.

If parents have a concern about school or pupil use of ClassDojo, please contact: The Office.

Breaches of this policy and of school AUPs (Acceptable Use Policies) will be dealt with in line with the school behaviour policy (for pupils) or code of conduct (for staff). Further to this, where an incident relates to an inappropriate ClassDojo post by a member of the school community, we will contact the parent or staff member and delete the post/ request that the post be deleted as appropriate and will expect this to be actioned promptly.