

## Accepting your place at the Belham

We are delighted to be able to offer your child a place at the Belham. The following documents are required to be shown at your appointment, to accept your place and confirm your admission details;

- Parent photo ID (i.e passport, driving license)
- Child's birth certificate
- The most recent Council Tax Bill or Statement for the 2019 period showing the primary carer's full name (*this is normally received in early March*) or Mortgage /Tenancy Agreement (*if you are not in receipt of a current council tax document*)
- One other proof of address such as bank statement, TV licence or credit card statement, or utility bill from the last 3 months

And one of the following documents which confirms current name and address of child

- Up to date Child Benefit letter from the Child Benefit Office showing your entitlement to benefit and your child's name, at the same address as the primary carer. *This letter must be dated 3 calendar months or less prior to this offer*
- Child's Medical Card, which is issued when you register your child with a doctor
- Child's Trust Fund documentation
- Recent (last 6 months) hospital letter
- Family Tax credit/Income Support letter (*This letter must be dated less than 6 months*)

**These documents must be in the same address as the address shown on the original application form. This offer is dependent upon you providing evidence of your primary residence.**