

FOB Committee Meeting minutes – 15th September 2022

At school and on Meet

Present: Kathryn, Doug, Lucy, Chantelle, Kirsten, Greg, Lianne, Jane, Rose, Rob, Amit, Al, Alex, Ele, Louise, Nancy

Online: Zoe, Patricia, Rachel, Lizzy, Libby

Agenda Items

1. Welcome to new reps
 - a. Introductions, role of committee, reps and how FOB works
Kathryn welcomed new group of reps, everyone introduced themselves. All excited to have big team for the new year!
 - b. Experience of being a rep: Louise and Elsa chatted through experience of being a rep.
2. Financial update –
 - a. 2021-22 income & 2022-23 forecast- Doug gave overview and update on this.
 - b. Draft budget for 22-23 in table below. Note that the spending figures are very rough estimates and library costs in particular now appear likely to be higher. We have some flexibility to accommodate higher than projected spend out of reserves.
 - c. Discussed requests from school -
 - i. Library fund
 - ii. Emergency Fund
 - iii. Arts Fund Spend (theatre, instruments, Y6 performance)
 - iv. Y1 area refurb
 - v. Recurring costs (bees, morning clubs, sports day, etc.) 2022-23 planning
 - d. Support for FoB-led idea to fund shade sails for the main playground. Contingent on guttering getting fixed, which is expected to happen in Oct half term.
3. Upcoming events
 - a. Fun Run – agreed to make cakes and coffees – many reps volunteered
 - b. Reps year drinks – Zoe and Rose offered to organise
 - c. **See table below** for events – with volunteers inserted
 - d. Other ideas to discuss:
 - i. ideas for Belham lates
 - ii. Bingo, ceilidh, karaoke, etc? – agreed ceilidh, Elsa to lead with Rob & Kirsten
 - iii. Car boot sale / second hand clothes sale? – agreed to do joint uniform and table top sale in November – Ele Brown to lead
 - iv. First Aid workshop – Libby to investigate options
 - v. Young Enterprise event - separate or fold into xmas fair? – agreed to do as part of fair – debate on whether charity vs profit-making – to discuss within organising group.
 - vi. Pizza making – Doug to investigate options
 - vii. Calendar – Doug to talk to Miss Gorely to select artwork.
 - viii. Disco – decided to do one in spring term only
 - ix. Halloween Slime (Rachel) or pumpkin carving - agreed the long half term makes Halloween events difficult

Other ideas not discussed – tp raise at next meeting:

- i. Migrateful (cooking with immigrants) – discuss next time
- ii. Rounders tournament – discuss next time

- iii. Sponsored swim (needs a pool, but could work well)
 - iv. Quiz sheets (£1 to take part, best answers picked out wins a prize - my parents have a few school-friendly versions of these from over the years)
 - v. Parents talent show / concert (musicians / actor / performer parents could put on a variety show for tickets)
 - vi. Pyjama day for kids
 - vii. Break the rules day (preset group of rules can be broken - nail varnish, trainers, hair dye, sugary snacks in school?)
 - viii. Movie night by year groups
 - ix. Bingo night
 - x. Teddy bears picnic in the Science Garden for reception / yr1
 - xi. Other sports event? (cycling, golf, table tennis, other?)
- b. AGM - Meet & Mingle on Wed 23rd Nov - ideas on how to inspire attendance (bring a dish suggested)

2. Next meeting - propose Thurs 3rd Nov

Organisers table -

Event	Date	Committee organiser or point of contact	Other organisers
Autumn term			
Fun Run	25.09.22	Kathryn	Lucy, Doug, Chantelle, Abba, Louise, Clio
Reception drinks?	TBC		<i>Decided to organise separately and do drinks only with AGM</i>
Bake sale (Y3)	30th Sept	Rachel	<i>Deferred til the 7th Oct</i>
Uniform and secondhand sale	<i>Targeting 12 Nov</i>	Ele	Elsa, Louise, Rose, Zoe, Joy (<i>all volunteered later</i>)
Belham lates Autumn term ?	tbc	Libby (first aid)	Chantelle. <i>To use school TEN to keep a FoB one spare for Ceilidh venue</i>
Reception tea towels	TBC	Rose & Zoe	Lucy
Xmas cards	All term	Lizzy	Libby
Ceilidh	TBC Nov?	Rob & Elsa	Kirsten & Jane & Emily (<i>later deferred til Burns Night - end of Jan/early Feb</i>)
Bake Sale (nov) (Y?)	TBC		
AGM	23.11.22	Kathryn	Doug, Lucy, Chantelle. Proposed idea to have display boards up with key achievements and figures for 2021/22

Event	Date	Committee organiser or point of contact	Other organisers
Clear out & clean uniform		Ele, Greg	
Gardening	Ongoing	Rachel Cooke	Harriet (others?)
Velodrome or Skate session	Nov?	Abba, Amit	
Xmas Fair plus trees	3.12.22		Rose, Ele, Elsa, Greg, Al, Zoe Lianne & Patricia young enterprise
Spring term			
Quiz & curry night	Feb?		
Bake sale (before half term)	Jan		
Belham lates 2nd term ?	TBC		
Bake sale (post half term)	March		
Y6 Hoodies & yearbooks	Spring term	Lianne or Greg?	other Y6 - TBC?
Clear out & clean uniform	March?		
Spring term disco	March		
Easter Egg Hunt	TBC	Doug	
Summer term			
Summer Fair	May?		
Velodrome/skate	May		
Uniform sale	June?	Lucy	
Belham lates?	June?		
Art fair drinks	June		
Camping	TBC		
New reception parents drinks	June		

Event	Date	Committee organiser or point of contact	Other organisers
Y6 performance drinks	July		
Sports Day ice lollies	July		
Year 6 prom	July	Kathryn	

Finances update

PROFIT ON 2021-22 EVENTS

Rank	Event	Profit	Date
1	Fun Run	£ 5,045.37	17/10/2021
2	Summer fair 2022	£ 4,534.09	14/05/2022
3	Summer fair 2021	£ 4,211.77	25/09/2021
4	Festive market	£ 2,151.07	04/12/2021
5	Christmas trees	£ 1,340.88	04/12/2021
6	Camping weekend	£ 1,205.68	01/07/2022
7	Quiz	£ 1,141.15	24/02/2022
8	Raffle	£ 944.64	24/02/2022
9	Christmas cards	£ 906.40	01/11/2021
10	Easter egg hunt	£ 756.38	03/04/2022
11	Jess Albarn's bee artworks	£ 689.35	30/06/2022
12	Uniform sale Jul 2022	£ 681.19	15/07/2022
13	Unicef appeal	£ 558.11	04/03/2022
14	Cake sale Jul 2022	£ 495.00	15/07/2022
15	Disco	£ 473.08	18/03/2022
16	Reception parents' drinks 2022	£ 471.89	23/06/2022
17	Cake sale Mar 2022	£ 429.34	04/03/2022
18	Belham Lates - Rob Eastaway	£ 410.79	14/06/2022
19	Y6 performance drinks	£ 342.42	14/07/2022
20	Uniform sale Nov 2021	£ 316.15	12/11/2021
21	Cake sale Jun 2022	£ 280.10	10/06/2022
22	Class tea towels	£ 276.99	22/10/2021
23	Uniform sale Apr 2022	£ 273.22	22/04/2022
24	Cake sale Apr 2022	£ 265.55	22/04/2022
25	Terrarium workshop	£ 250.09	13/01/2022
26	Art exhibit drinks	£ 181.51	24/06/2022
27	Reception parents' drinks 2021	£ 172.32	09/09/2021
28	Belham Lates - Claudia Hammond	£ 137.08	24/03/2022
29	Walking tour of Peckham	£ 104.75	28/03/2022
30	Velodrome 2022	£ 76.56	22/05/2022
31	Velodrome 2021	£ 40.84	21/11/2021
32	Friends of Belham AGM	-£ 118.01	18/11/2021
33	Y6 yearbooks & hoodies (pupil premium access)	-£ 249.28	23/07/2022
34	Y6 leavers' prom (pupil premium access)	-£ 310.39	21/07/2022
35			
PROFIT ON EVENTS		£ 28,486.08	

2021-2022 DONATIONS

Rank	Event	Donation	Date
1	Payment of 2020-21 commitments	-£ 13,474.41	multiple
2	Makers' Room	-£ 10,314.36	30/06/2022
3	Donations to other charities	-£ 3,312.52	multiple
4	School theatre trips	-£ 2,775.00	05/06/2022
5	Reception Playground	-£ 2,213.15	23/07/2022
6	Bee hive upkeep	-£ 1,500.00	31/08/2022
7	Before-school sports	-£ 1,500.00	05/07/2022
8	Musical instruments	-£ 1,428.00	23/07/2022
9	Copleston Garden	-£ 603.20	07/02/2022
10	Classroom terrariums	-£ 432.00	31/01/2022
11	Sports Day	-£ 388.80	22/07/2022
12	The Lane	-£ 154.65	06/10/2021
13	Reading posters	-£ 120.00	23/07/2022
14			
DONATION TOTAL		-£ 38,216.09	

2021-22 OTHER REVENUE & EXPENDITURE

Rank	Event	Profit	Date
1	STEAM Fund transfer to FoB	£ 9,000.00	14/01/2022
2	Parent donations	£ 341.55	multiple
3	Easy Fundraising	£ 246.46	multiple
4	KORU Kids donation	£ 100.00	multiple
5	Amazon Smile	£ 60.47	multiple
6	Benevity Causes Donation	£ 50.00	26/11/2021
7	Dish rental income	£ 30.00	multiple
8	Zoom subscription	-£ 28.78	07/02/2022
9	Card payment machines	-£ 69.60	13/09/2021
10	Popcorn machine repair	-£ 90.60	03/11/2021
11	Purchase of dishes & glassware	-£ 99.81	05/06/2022
12	PTA Membership	-£ 123.00	08/11/2021
13	Tickettailor tickets (pre-paid for 2022-23)	-£ 187.20	23/07/2022
14	JustGiving upkeep	-£ 216.00	multiple
15			
TOTAL OTHER		£ 9,013.49	

SPENDING PROJECTION 2021/22

Before school sports	£1,500.00	£500 per term
Sports Day lollies	£400.00	this amount has been consistent over past two years
Bee hive	£1,500.00	cost confirmed
Theatre trip for the whole school	£3,500.00	Last year's cost (this year tbc)
Y6 (and others) performances & license	£1,000.00	"Arts Fund"
Instrument repairs/replacements	£1,000.00	
Pupil premium Y6 leavers prom	£300.00	
Pupil premium Y6 yearbook and hoodies	£250.00	

TOTAL RECURRING	£9,450.00
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New flutes	£1,000.00	Approved by committee 23/7/22
Library system	£800.00	£295 set up + £295 for cataloguing then £199/yr for five years
Library shelving	£1,000.00	Estimate based on makers room, to be firmed up with quotes
Playground mural	£1,000.00	Quote from a year ago
Moveable panels for Y1 play area	£1,600.00	Maddy Tee's research
Emergency fund	£2,000.00	
School hall lighting upgrade	£2,000.00	Total guess - no quotes yet
Shading for playground	£5,000.00	Total guess - no quotes yet

TOTAL NEW PROJECTS	£14,400.00
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2021/22 projected donations	£23,850.00
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INCOME PROJECTION 2022/23

AUTUMN TERM	estimated profit/loss	comments
Fun Run	£5,000.00	
Autumn uniform sale	£390.00	
Tea towels - estimate	£250.00	
Velodrome 1	£50.00	
Xmas Cards	£900.00	
Friends Drinks/AGM	£100.00	
Xmas Trees	£1,250.00	
Festive Market	£2,000.00	
Cake sale 1	£300.00	
Cake sale 2	£300.00	
Uniform sale 1	£400.00	
Belham Lates 1	£275.00	average of previous two
Emergency fund JustGiving appeal	£2,000.00	
SPRING TERM		
Quiz	£1,150.00	
Raffle	£950.00	
Disco	£475.00	
Easter Egg hunt	£750.00	
Cake sale 3	£300.00	
Cake sale 4	£300.00	
Uniform sale 2	£400.00	
Belham Lates 2	£275.00	
SUMMER TERM		
Velodrome 2	£50.00	
Summer fair	£2,900.00	net of 1/3 profit donation to charity
Art exhibit drinks	£150.00	
Reception drinks	£300.00	average of previous two
Camping (actual 2018, food and drink)	£900.00	average of previous two
Bee artworks	£600.00	
Cake sale 5	£300.00	
Cake sale 6	£300.00	
Uniform sale 3	£400.00	
Home pizza kits?	£0.00	
External grant funding?	£0.00	
Total projected net income	£23,715.00	
tal anticipated donations to school and other costs	£23,850.00	
	shortfall/excess	-£135.00