

## FOB Committee Meeting

3rd May 2022 7pm

At school and on Google Meet

Present: Tom Turnham, Kathryn, Doug, Louise

On Meet: Lucy, Chantelle, Ele Brown, Ginnie

### Agenda Items

1. Events debrief
  - a. Belham Lates  
Try and publicise earlier next time  
Rob Eastleigh - school can sell tickets on Eventbrite; can do it for free 14th June  
**Contact Claire to sort the tickets - Action for Doug**  
Eloise to chase if PP ticket holders don't confirm  
£3.50 per person
  - b. Peckham Walking Tour  
Raised about £110  
Repeat event in 2 years time? Consider switching to another night
  - c. Easter Egg Hunt  
Raised £800  
Positive feedback from attendees  
  
Water bottles sold well:  
**Try and sell rest at the camping: Action - Kathryn to add to camping list**
  - d. Uniform & Bake Sale  
Insist on quality of items for next sale  
Use line 'only donate it if you'd be happy to receive it'
2. Brief financial update – Doug – see below
  - a. **Maximising gift aid discussion - discussion deferred. Action: Doug to organise chat among trustees at later date.**  
Bees shortfall - more sales of honey in Sept; art work sales will help  
Bee cameras still waiting to go up  
No bees at fair this year.  
Art exhibition & jazz - 24th June **KC to check with Joanne about joint TEN license.**  
Summer Fair funding will go into general pot  
  
Golf day - to be deferred until early October. **KC to check date**  
Y6 prom - school can do the ticketing to allow subsidy to PP families  
Velodrome going into pot
3. Maker's Room update - Tom  
Nearly complete, cutters, stools still to arrive, table tops about to be screwed in

Tom to organise FOB funding display for the fair. **Doug to sort thermometers to be printed for the fair.** Display boards - by entrance and main fair area inside - one on Bellenden

4. Reception playground update – Doug

Planned for 21st May. Suggested to focus on R and Y1 parents for volunteers.

5. Upcoming Events/fundraising

- a. Emergency funding  
£500 required to support school journey costs  
**KC to draft a Just Giving campaign page** - Say who it's for, what it's funding
- b. Camping - first weekend of July - error in forecasting - discuss funding gap  
KC to work with organisers on mark ups  
Rob to do cider at the camping - **Lucy to ask Rob re cider**
- c. Year 6 leavers Prom - Ginnie/Chantelle - to agree spend from FOB  
Agreed to fund £300 to support the pupil premium ticket sales
- d. Summer Fair –
  - i. Volunteers Update - Louise  
Lucy and Kathryn to discuss smoothie  
Drinks at the pub after on Wed 18th  
Reps drinks reminder - **Kathryn to email Montpelier; check with Amber about what needed from Neil for fair**
  - ii. Kitchen - agreed to do tour
- e. Velodrome - Abba & Kathryn - tickets being sold now -  
**check with them re the cafe open on Sunday**
- f. Bee art - workshops will be held the week after the fair
- g. STEM talks - Tom and Doug to update -  
Rob Eastman scheduled for the 14th June.
- h. Gardening sessions in June & July - **KC ask them to do it Saturday afternoon instead**  
Request for window boxes outside head's and Sue b's office: £130 -£150  
Agreed to fund from Lane Funds
- i. Reception drinks - June - need helpers for selling uniform & drinks  
23rd June - school needs to publicise it better  
Sell water bottles **Committee to organise production of more water bottles**  
Art exhibition - **KC to follow up with Joanne on join TEN license to combine 23rd and 24th**
- j. Secondary school chat for Y5 - school/FOB - Tom  
Year 5 chat in June  
**KC to check license numbers if we can sell drinks or not**  
Tom to ask Liz about premises time and whether we need to cover costs
- k. Second hand book sale? Decided no because we sell at fair.

6. Autumn term events - preparations needed in summer term

Fun Run - need core group

Suggested that kids collect ticket as they run in

**Tom to talk to Lyndhurst**

Junior Park Run  
 Liam year 2  
 KC to send dates around

Art competition & calendar sales – Doug - to discuss next time  
 Doughies pizza making ? Doug to follow up

Add sports day lollies - sort!

7. School discussions

- a. Sports day ribbons - **Ginnie to make proposal**
- b. Scaffolding & renovation update
- c. Poster displays: **Follow up with joanne re formal application for poster displays**
- d. Grants - next meeting

FoB communication - to receive updates from the comms review from school

8. AOB

- a. Crockery rental - how to take payments  
 BACS transfer probably - Doug to confirm

**Finances update**

<b><u>SPENDING PROJECTION 2021/22</u></b>			
Before school practices 500 per term, to cover 2020/21 year		£1,500.00	
Sports Day lollies		£380.00	
Bee hive		£1,500.00	
Theatre trip for the whole school	(capped at this amount)	£2,775.00	"Arts Fund"
Y6 (and others) performances & license		£1,500.00	
Instrument repairs/replacements	<i>allow</i>	£1,000.00	
Pupil premium Y6 yearbook and hoodies		£193.90	
Gardens: Copleston, School (not inc Lane)		£700.00	
Classroom terrariums		£432.00	
	<b>TOTAL</b>	<b>£9,980.90</b>	

Makers Room (revised estimate)		£11,000.00	
Reception playground target (target)		£2,000.00	
Non-event related costs (Insurance, Justgiving, Zoom)		£550.00	
<b>2021/22 fundraising goal</b>		<b>£23,530.90</b>	

<b><u>INCOME PROJECTION 2021/22</u></b>	
AUTUMN TERM	
Reception parents evening, drinks and uniform sales	£190.00
School Fair Sept 2021	£2,775.00
Fun Run actual inc Gift Aid	£5,200.00
Autumn uniform sale	£390.00
Reception and Y2 tea towels - estimate	£300.00
Velodrome Nov 21 - roughly	£150.00
Xmas Cards 2021 - roughly	£800.00
Friends Drinks/AGM	-£40.00
Xmas Trees	£1,435.00
Festive Market proceeds, inc wooden decorations	£1,630.00
Bee merchandise sales at Festive Market	£282.00
Additional wooden decoration sales	£130.00
Other donations this term (actual)	£290.00
SPRING TERM	
Terrarium workshop event	£258.00
Quiz	£1,430.00
Raffle	£1,023.00

Disco (actual)	£543.55
Peckham Walking Tour	£111.80
Easter Egg hunt	£800.00
Spring concert refreshment sales	£0.00
Cake sale (x1)	£435.35
Other donations this term (actual)	£167.72
<b>SUMMER TERM</b>	
Cake and uniform sale (May 2022)	£625.36
Velodrome session 2	£150.00
Camping (actual 2018, food and drink)	£575.00
Summer Fair (based on Fair Sept 2021)	£2,733.00
Summer concert refreshment sales	£0.00
<i>Cake sale after half term</i>	£300.00
Golf Day	£1,000.00
<i>External grant funding?</i>	£0.00
<b>Total projected net income</b>	<b>£23,684.78</b>
Total anticipated donations to school and other costs	£23,530.90
<b>shortfall/excess</b>	<b>£153.88</b>